

Lady Jaguar Booster Club Meeting Minutes

8/25/2020

Call to Order

President Arni Adams called the meeting to order at 6:39pm via video conference call.

Attendees

Board Attendees: Arni Adams, Francine Gonzales, Deb Ward, Marianna Porter, Chris Adams, Rose Palacios, Maureen Martin, Shelly Bingham

Other Attendees: Coach Nelson, Coach Gilham, Coach Singleton

Agenda

Secretary Report: Deb Ward

- Thank you for joining. The agenda was sent via email.
- Approval of May 2020 Meeting Minutes
 - Minutes were approved by the Executive Board in between regular meetings and were posted to the website.
- Update LJBBC Constitution and By-Laws: Review Changes, Discussion and Call for Approval
 - Changes to include: Volunteer Coordinator, Concessions Inventory Coordinator and Meet the Jags Coordinator
 - Maureen Martin made a motion to approve the Lady Jaguar Basketball Booster Club Constitution and Bylaws with included changes as discussed in the meeting. Seconded by Maurreen Porter and passed unanimously by voice call.
- LJBBC Google Drive access has been given to the appropriate Board & Committee Members
- Coach Singleton will update the website with key dates and add Francine Gonzales to the board list
- Coach Nelson submitted the Booster Club 2020-2021 Statement of Purpose to Principal Russell

Coaches Update: Coach Nelson

- Current Situation, Upcoming Events Updates & Key Dates
 - October 21st will be the 1st practice
 - No halftime performances during the games
 - Possible ticket sales online only
 - More information on changes will continue to be updated as received
- Game Schedule - a tentative schedule should be available by the end of the week.
- Tournaments – all cancelled
- Parent Tip Off Night - tentatively September 21, 2020
 - Ideas for socially distancing: virtual meeting, separate meetings for Freshman Teams and JV/Varsity Teams, online forms

- Scheduled Brainstorming/Planning Meeting for August 31st
- Meet the Jags - possibly canceled
- Alumni Night - December 18, 2020
- Senior Night - tentatively February 2, 2021, but will look at moving to earlier in the season. FMHS Boys Basketball is planning Senior Night at the beginning of the season.
- Banquet – March 8, 2021 at the Marriott
 - Deposit & Contract Signed
 - Have until December 8, 2020 to cancel
- Uniforms will be available mid - October
- Masks/Gaiter required this year and we will sell as part of the uniform
- Coach Nelson has a new logo idea for Spirit Wear and coordinate with Chris
- 60 Binders to Order: 1" or 1.5" in white, grey or blue
- Vendors will be contacted
 - Photographer/Videographer (Arni Adams): Joe Lorenzo
 - Banner & Individual Pictures (Coach Nelson): Sean Pokorney
 - Spirit Wear (Chris Adams): Lewisville Lettering
 - Programs (Martin Porter): PPS
 - Game Day Meals (Jodie Boutilier): *already started to contact potential vendors*
- New ipad for game recordings needed
 - Deb Ward will research specs
- Trophies from last year need to be paid for and picked up at Crown Trophy
- Yearly Signs & Stickers need to be ordered

President Report: Arni Adams

- Officers: Confirmed for 2020-2021
 - President: Arni Adams
 - Vice President, Fundraising: Scott Williams
 - Secretary: Deb Ward
 - Treasurer: Marianna Porter
- Arni Adams made a motion to approve Francine Gonzales as the Vice President, Concessions. The motion was seconded by Deb Ward and passed unanimously by voice call.
- Committee Chairs: Confirmed for 2020-2021
 - Lady Jags Programs: Martin Porter
 - Spirit Wear: Chris Adams
 - Player Game Day Meals: Jodie Boutilier
 - Hospitality & Events (Alumni & Senior Nights): Rose Palacios
 - Meet the Jags Night: Maureen Martin & Shelley Bingham
 - Banquet: Jodie Boutilier
 - Halftime/Anthem/Senior Teacher Appreciation: Brenda Cox
 - Tournaments: Sara Price (she has 2 recruited Freshman Parents to shadow & take over in 2021)
- Open Committee Chairs:
 - Volunteers

- Concessions Inventory: Marianna Porter and Shelly Bingham volunteered to help with this position.

VP Fundraising Report: Scott Williams

- Free-Throw-A-Thon will continue as planned
- Pledge Sheets will be due September 19th
 - Free Throws will take place on September 19th
- March Madness 3v3 Tournament will most likely not happen

VP Concessions Report: Francine Gonzales

- Per UIL Guidelines: Schools may provide food, water or other drinks. If they provide these items, schools should do so in a manner that ensures students are not sharing these items.
- Areas should be cleaned and disinfected frequently
- Schools should make hand sanitizer, disinfecting wipes, soap & water or similar disinfectant readily available in these areas
- We will plan on only selling pre-packaged food and drinks
- In the Arena only 2 people can work the concessions stand at a time
- In the Navy gym we will look into placing a table outside of the gym to sell concessions. A cooler will be used to keep drinks cold.

Treasurer Report: Marianna Porter

- Financial Audit: 2-3 volunteers
 - Arni Adams completed
 - Jennifer Williams in progress (as of 8/16/20)
- Bank Signature Card will need to be updated to include Francine Gonzales along with Arni Adams, Marianna Porter and Scott Williams.
- **Beginning Balance** for the Bank Accounts(2) as of 6/1/20: \$14,053.22
- **Deposits:** since then (1) \$113.15
- **Withdrawals:** since then (2) \$675 (outstanding check from previous Fiscal year)
- **Ending Balance** for the Bank Accounts as of 8/25/20: \$13,491.37
- PayPal account is unchanged: \$442.60
- Tax Free Date will be the Parent Tip Off Meeting.
- A second Tax Free Date will be determined in the future
- A motion was called by Deb Ward to approve the 2020-2021 LJBBC Budget. Seconded by Arni Adams and passed unanimously by voice call.

New Business

No New Business

Adjournment and Next Meeting

The regular meeting was adjourned at 7:55pm by Arni Adams

The next regular meeting will be September 14, 2020 - location TBD